



Mumbulla Foundation Bega Valley Shire Council 2011 Grants

Grant Guidelines

Grants Process in brief

1. All applicants must submit an Expression of Interest.
2. If you are seeking more than \$2,000 we will ask you to fill in an Application. This year the upper limit of funding will be \$7,500.
3. Grants will be presented at one presentation ceremony in Bega.
4. Grants must be acquitted (i.e. the funds accounted for).

Grant Guidelines

The Mumbulla Foundation, in partnership with the Bega Valley Shire Council, is offering funds for the 2011 grants. The intention of the grants is to help improve the economic, environmental, social and cultural well being of people in the Bega Valley Shire. Of the funds available, \$25,000 is contributed by the Bega Valley Shire Council to address the priority needs of BVSC Social Plan.

To apply for a grant an organisation must:

- be incorporated, have an ABN or be sponsored by an organisation that is incorporated or has an ABN
- be not-for-profit
- be located in the Bega Valley Shire
- be capable of running the project to completion
- be committed to provide in-kind contributions and voluntary hours
- NOT be a Local, State or Federal government organisation.

To receive a grant the organisation must have acquitted their 2007, 2008, 2009 and/or 2010 grant/s.

The following types of projects **may** be considered for funding:

- Workshops, seminars, forums
- Training, support for volunteers
- Equipment that furthers the objectives of the organisation
- Community education projects
- Resource or information kits, local history
- Music, theatre, arts or cultural activities or events.

Funding will **NOT** be considered for the following:

- Building projects requiring council approval, vehicles, equipment maintenance
- On-going salaries
- Overseas study or travel
- Completed projects
- Sporting bodies
- Animal welfare organisations
- Religious or political activities
- Commercial enterprises
- Fund raising activities
- Research projects.

How to apply for a grant

- Complete an Expression of Interest form and post two copies to the **Mumbulla Foundation, P.O. Box 629, Bega, 2550, or email to admin@mumbulla.org.au**. The Expression of Interest form must be received by 5.00 pm, 26 August 2011.
- If you are seeking a grant of \$2,000 or less your project will be judged on the information you provide in your **Expression of Interest**.
- If you are seeking a grant of more than \$2,000 you will be asked to complete an **Application Form**. This year the upper limit of funding will be \$7,500. Post **two copies** of the completed Application Form to the Mumbulla Foundation at the above address or email to admin@mumbulla.org.au. Applications must be received by the Mumbulla Foundation **by 5.00 pm, 3 October, 2011**.
- Organisations should discuss (by email or phone) the project with the Foundation before submitting an Application Form.

- All organisations submitting an Expression of Interest or an Application will be advised of the Board's decision by 17 - 21 October 2011. Formal presentation of the grants will take place in **Bega** on 9 December. The details of the presentation are yet to be finalised.
- Please be aware that the Mumbulla Foundation pays all grants over \$2,000 in two installments, with the final installment of \$250 being paid on receipt of your grant acquittal.
- Please also be aware that you may not receive the full amount you have requested. The Foundation receives far more very worthwhile submissions that we are able to fund.
- If your project is funded you will be required to:
 1. Attend the Grant Presentation Ceremony to receive your grant
 2. Acknowledge the source of funding for your project (in any publicity, press releases etc)
 3. Complete the acquittal process by 31 December 2012.
 4. Submit, with your Acquittal, copies of articles and/or photos that the Mumbulla Foundation can use to demonstrate its role in your project to potential sponsors, donors and the wider community. We would like digital photos of your project to put on the Mumbulla website.

2011 Grant Timetable - Summary

13 July 2011	-	Mumbulla Foundation 2011 grants open
26 August 2011	-	Expressions of Interest due by 5pm
3 October 2011	-	Applications due by 5pm
17 - 21 October 2011	-	Applicants notified of the outcome
9 December 2011	-	Grant Presentation.

Contact Details

You can discuss any aspect of your grant you are unsure about.

Phone: Phil McDonald on 6492 2466, Prue Neidorf on 6493 3032, John Aveyard on 6496 3605, Chris Nichols on 6495 1093 or Olwen Morris on 6495 0232.

Email: admin@mumbulla.org.au.

Postal address: P.O. Box 629, Bega, 2550.